

## Village of Brighton Board Meeting

- A. Call To Order: 7pm
- B. Canvass of Votes: Macoupin Co. Clerk's official record of votes read to the public.
- C. Oath of Office-Mayor Kasten, Trustees Mead, Winslade, and Arnold all swore an oath to serve the Village of Brighton in their respective offices.
- D. Attendance: Trustees present- James Winslade, Marcella Wilfong, Aaron Mead, Don Little, John Bramley, Bradley Arnold. Others present-Mayor Kasten, Clerk Jenkins, Supervisor Kahl, Treasurer Lievers. Absent- Attorney Watson.
- E. Approval of Board Minutes 3/3/25: John Bramley made a motion to amend the minutes under Committee Reports- Clerk Committee: to amend John Bramley's comment from concrete replacement of North auditorium wall to concrete board similar to what's on the concession stand. 2<sup>nd</sup> Aaron Mead. Motion carried 6-0. Motion to approve amended minutes as described by Aaron Mead, 2<sup>nd</sup> John Bramley.
- F. Approval of Treasurers Report: Motion to approve by Aaron Mead, 2<sup>nd</sup> Jim Winslade. Motion carried 6-0.
- G. Approval of Bills: Motion to pay the bills by Aaron Mead, 2<sup>nd</sup> Bradley Arnold. Motion carried 6-Yeas 0-Nays.
- H. Mayor Report: Fish Fry totals \$2979; Circus totals for Shop with a Cop \$2147; Godfrey water bill (Illinois American Water) is available to Brighton Water Customers to view and compare. The price difference is why we don't sell to them. Citizen of the Month-Dala Lawrence honored for her service and commitment to our community during her Pastorship in Brighton.
- I. Public Comment: Bob Weaver spoke about State grant opportunities for the Village. They do not offer road or street grants, but focus on economic development. Safe Routes to School Grant is probably a hard sell for Brighton since there is adequate busing. He suggested expanding the existing walking path to include bikes and the paths be built throughout Brighton. Design/engineering would be split 80 (state)/20 (local). Construction/right of way costs are split 50/50 up to \$3 million. James Schmidt, a flag enthusiast, would like to design a flag for Brighton since we do not currently one. He will meet with the Mayor to discuss several designs. Mike Stephens thanked Street Dept. for helping with flooding on Ransom St. during the last big rain. He would like to have it repaved so the water drains properly. Supervisor Kahl is aware and looking into solutions.

## Committee Reports

- A. Clerk Committee-4/9/25 Meeting Canceled
- B. Economic Development Committee-4/1/25 Meeting Canceled
- C. Park Committee-4/10/25 Meeting Minutes: Motion by Aaron Mead, 2<sup>nd</sup> by John Bramley. Motion carried 6-0.
  - 1. Information: JFL would like to add a 10x20 storage shed at Schneider Park. They will get a signed letter of agreement to the Park Committee next month. Mayor Kasten suggested the Board make a motion to approve this now. Aaron Mead made a motion to approve the shed on the North side of the score tower. 2<sup>nd</sup> by Don Little with the amendment of Park Committee has the final say in placement. Motion carried 6-0. The shed will be a portable model that can be moved. JFL will purchase the shed.
  - 2. Information: Money donated for the Easter Egg Hunt was used to purchase bikes.
  - 3. Aaron Mead made a motion to spend up to \$6,500 on Farmers Market meals. 2<sup>nd</sup> Jim Winslade. Motion carried 6-Yeas 0-Nays.
  - 4. Action Item: Permission to spend up to \$9,992.91 for American Patriot Pyro Inc. to produce fireworks show on July 5<sup>th</sup>, 2025. Motion by Aaron Mead, 2<sup>nd</sup> Don Little. Motion carried 6-Yeas 0-Nays. Don Little asked about funding. Mayor Kasten stated the funds come out of General, but we have fundraisers that reimburse approximately 75% of the cost.

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5. Action Item: Reimburse \$3,000 to Steve Mitchell (SISA) for soccer field tiling. Motion by Aaron Mead, 2<sup>nd</sup> James Winslade. Motion carried 6-Yeas 0-Nays. John Bramley said that once the field work began, Stutz stated the run-off caused additional ponding in the NE corner of the park. Stutz suggested the tiling continue to that section to help with drainage. Don Little asked for more documentation from the soccer association. The treasurer needs an invoice to pay Stutz.
- D. Planning Committee- 4/3/25 Meeting Canceled
- E. Public Safety-4/21/25 Meeting Minutes: Motion by Aaron Mead, 2<sup>nd</sup> Bradley Arnold. Motion carried 6-0.
  1. Don Little made a motion to have squad car #62 (2016 Explorer) inspected/repared for front end issues. 2<sup>nd</sup> John Bramley. Motion carried 6-Yeas 0-Nays. Motion carried. Estimated cost to repair \$487.00
  2. Aaron Mead made a motion to pass a draft of the EOP for the Mayor to sign and send in for filing. 2<sup>nd</sup> Bradley Arnold. Motion carried 6-0.
  3. Information: Macoupin County Sherriff Dept. has upgraded their radios. Brighton Police can no longer communicate with them. Sgt. Ford will submit quotes to purchase new portable radios for the next budget cycle.
  4. Information: Post to website a reminder to watch for slow moving vehicles and ILCS 5/11-1518 regarding low speed electric scooters.
- F. Public Works-4/28/25 Meeting Minutes: Motion to approve Aaron Mead, 2<sup>nd</sup> Bradley Arnold. Motion carried 6-0.
  1. Aaron Mead made a motion to approve 2025 MFT program as presented, 2<sup>nd</sup> John Bramley. Motion carried 6-Yeas 0-Nays.
  2. James Winslade made a motion to approve the purchase of a pick-up broom for skid loader not to exceed \$6000, 2<sup>nd</sup> Aaron Mead. Motion carried 6-Yeas 0-Nays.
  3. Aaron Mead made a motion to purchase a 2<sup>nd</sup> VFD for Sewer Plant not to exceed \$10,000, 2<sup>nd</sup> John Bramley. Motion carried 6-Yeas 0-Nays. Sewer plant had three and all failed within a few months. One already approved and in operation. This would be a back-up since the plant can not run without one.
- G. Zoning Committee-4/15/25 Meeting Minutes: Motion by Aaron Mead, 2<sup>nd</sup> Don Little. Motion carried 6-0.
  1. Aaron Mead made a motion to update the Zoning Permit Application to reflect ORD. 2025-04 Mobile & Modular Homes. 2<sup>nd</sup> Bradley Arnold. Motion carried 6-0.
  2. Aaron Mead made a motion to approve Zoning Permits for 2612 Cambridge Rd-garage addition; 34056 Delhi Rd-portable shed; 105 Myrtle St-sign installation. 2<sup>nd</sup> Bradley Arnold. Motion carried 6-0.

## Old Business:

- A. Discuss/Possible Action: Derelict property on 103 School St.
  1. 2<sup>nd</sup> Ordinance violation ticket issued. No payment received. Don Little made a motion to table until legal can be consulted.
- B. Discuss/Possible Action: Ongoing Municipal building repairs
  1. Aaron Mead made a motion to begin the bid process to replace the ducting. 2<sup>nd</sup> Don Little. Motion carried 6-Yeas 0-Nays. Duct cleaning has halted due to the deteriorating condition of the ducts. Allstar recommends replacing all ducting except those in the Police Department. This is due to exposed fiberglass insulation that has started to break down. There is no lining preventing the fiberglass from blowing throughout the building. Upon cleaning of the HVAC system, 2-3 inches of water was discovered in the middle unit. Allstar recommended getting an HVAC repair company to check into it. The units and coils are packed with dirt.
  2. Minor ceiling repair done in Auditorium by Public Works. Replaced ceiling tiles and repaired railing near window.

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May 5, 2025 at 7:00pm

## **New Business:**

- A. Aaron Mead made a motion to adopt Ordinance 2025-06 Annual Appointment of Clerk. 2<sup>nd</sup> Bradley Arnold. Motion carried 6-Yeas 0-Nays.
- B. Don Little made a motion to adopt Ordinance 2025-07 Dissolution of Clerk Committee. 2<sup>nd</sup> Aaron Mead. Motion carried 6-Yeas 0-Nays.
- C. Aaron Mead made a motion to adopt Ordinance 2025-08 Dissolution of the Collector. 2<sup>nd</sup> Bradley Arnold. Motion carried 6-Yeas 0-Nays.
- D. Don Little made a motion to set the Salary of the Village Clerk to \$42,000. 2<sup>nd</sup> John Bramley. Motion carried 6-Yeas 0-Nays. Don Little said there was a consensus to begin the salary on May 1<sup>st</sup>, 2025 through April 30<sup>th</sup> of 2026 at \$42,000. Mayor Kasten asked about merit raises. Don Little said this is the merit raise for this year and subsequent years will be set along with all employees' raises in the appropriations ordinance.
- E. Appointments: Aaron Mead made a motion to accept the following appointments. 2<sup>nd</sup> James Winslade. Motion carried 6-Yeas 0-Nays.
  - 1. Clerk-Tamara Jenkins
  - 2. Treasurer-Ashley Lievers
  - 3. Acting Chief-Dustin Ford
  - 4. Public Works Supervisor-Kaleb Kahl
  - 5. Zoning Inspector-Barry Stanley
  - 6. Village Attorney-Watson Law Office, Jennifer Watson.
- F. Aaron Mead made a motion to contract with Tom Day Business Machines lease option 1 for 2 printers/copiers: Main Office and Water Dept. bill printer. 2<sup>nd</sup> John Bramley. Motion carried 6-Yeas 0-Nays. The new machines would be leased for 5 years and would include parts, travel, labor and supplies excluding paper. Approval will lock in the pricing, but the contract won't begin until next fiscal year.
  - 1. Lease option 1: \$170/mo. plus \$0.0085/black image and \$0.055/color image-RECOMMENDED.
  - 2. Lease option 2: \$170/mo. plus \$37.75 monthly that includes 2,500 black images and 300 color images. Same rate as option 1, but if less images are produced, we do not get a discount off the monthly charge.
  - 3. Current copy price through Williams Office Products is \$0.0135/black image and \$0.075/color image.
- G. Aaron Mead made a motion to approve Sgt. Ford to spend up to \$500 for emergency vehicle repairs. 2<sup>nd</sup> Don Little. Motion carried 6-Yeas 0-Nays.
- H. Aaron Mead made a motion to purchase new tires for 2019 F350 estimated at \$1500.00. 2<sup>nd</sup> Bradley Arnold. Motion carried 6-Yeas 0-Nays.
- I. Aaron Mead made a motion to approve hydrotest of Village Hall hood fire suppression tank. 2<sup>nd</sup> Bradley Arnold. Motion carried 6-Yeas 0-Nays. FireSafety Inc. has quoted \$511. This is required every 12 years and we are 2 years past that.

**MISCELLANEOUS:** Don Little would like to delegate to the Mayor the ability to apply for grants that don't have a cost for the application. Add to June agenda.

**Adjournment:** Aaron Mead made a motion to adjourn. 2<sup>nd</sup> John Bramley. Motion carried 6-0.

**Time: 8:03pm**